

HAVERHILL TOWN COUNCIL

LEISURE AND COMMUNITY WORKING PARTY



Dear Councillor,

You are hereby requested to attend the meeting of Haverhill Town Council's Leisure & Community Working Party to be held by videoconference on **Monday, 17 May 2021** commencing at **7.00pm**, for the purpose of transacting the following business:

CONSTITUTION:	Chair:	J Burns
	Vice Chair:	P Fox
	Town Councillors:	T Brown L Miller-Jones
		P Firman D Roach
		M Marks D Smith
		J Mason L Smith

THIS VIDEO-CONFERENCE MEETING IS OPEN TO THE PRESS AND PUBLIC VIA YOUTUBE. THE LINK TO THE LIVE FEED CAN BE FOUND ON THE DAY HERE:

<https://youtu.be/1j6Y1HQ2x4c>

COUNCILLORS AND PARTICIPANTS:

Join this meeting (ideally 3 mins beforehand) by pasting the following link into your browser:

<https://us02web.zoom.us/j/84104405554?pwd=WW9kZldtdUR4QlBxM1JMM2xkTWhtdz09>

Meeting ID: 841 0440 5554

Passcode: 050128

Dial by your location

0208 080 6591 United Kingdom

AGENDA

- 1. Welcome – To note that this Working Party has no delegated authority and may only make recommendations to Full Council. Urgent actions may be taken by the Clerk under the mandate provided by Full Council on 23rd March 2020 C20/040d and reported to the next Full Council meeting.**
- 2. Apologies for absence**
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
- 3. Declaration of Interests and requests for Dispensations**
For members to declare any interests they may have on items on the agenda and agree any dispensations to stay.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

4. Minutes of the last meeting

To note the minutes of the meeting of the Leisure & Community Committee held on Tuesday, 09 March 2021.

5. To note progress of actions arising from the minutes not covered by this Agenda.

To note action taken, and outstanding, from items in the minutes of the meeting of the Leisure & Community Committee held on Tuesday, 09 February 2021.

6. Public Forum

To hear from the public on any matters within the terms of reference of the Leisure and Working Party.

7. Public Art

To receive a written proposal from the Marketing Manager in respect of a proposal for public art in Haverhill, and agree recommendations to Full Council.

8. Reports

- a) Arts & Leisure Manager.
- b) Youth Skills Manager.
- c) Zone Manager.
- d) Community Kitchen Co-ordinator

9. Grant Applications

To consider any grant applications received

- a) Haverhill Gymnastics Club
- b) Haverhill Community Sports Association

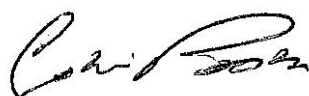
10. Youth Strategy Report

- a) To update the Committee on any matters arising from the YAG
- b) To hear proposals for a review of our current strategy which was adopted in March 2016 (minute C16/043) as it is now 5 years old.

11. Date of Next Meeting

Tuesday, 06 July 2021

12. Closure



Colin Poole

Haverhill Town Clerk

Date: Wednesday, 12 May 2021

Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website (www.haverhill-tc.gov.uk) or on request from Haverhill Arts Centre.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8a) Arts & Leisure Manager

Re-opening of Haverhill Arts Centre

The auditorium at the Arts Centre is being used as a Rapid Covid-19 Test Centre until Sunday 30 May. The equipment is due to be removed from the Centre by Wednesday 2 June 2021.

Socially distanced cinema screenings are due to resume in the week beginning 7 June alongside a trial programme of live performances. It is envisaged we will be open 3-4 evenings a week through June and July.

Hirers will be invited to resume activities as from 21 June when the café can open.

A wider programme of events at the Arts Centre is being programmed as from September 2021. The scale and capacity of this will take into account the findings of local and national research as regards audience's interests and intentions.

Spring Trail



The Scouts and Guides HQ was transformed into a madcap garden full of bouncing bunnies, beautiful butterflies, squirrels, fairy houses, a techno chicken and beautiful flowers. The trail was completed successfully and safely and received some excellent feedback and coverage on social media. More than 600 people attended.

Summer Events Programme

A comprehensive programme of outdoor events is being worked on. (the latest provisional grid is attached – please note of all of these events are confirmed yet). I can explain the contents of the events at the meeting. While the government has indicated that it is still on track for re-opening on 21 June, the review of social distancing has still not been made public. Given the uncertainty, as far as possible, the programme will be deliverable with a level of social distancing incorporated if required.

The schedule combines activity in the Town Centre on Saturdays (part of the Welcome Back campaign), resumption of the Community Fun Day events and 2 weekends of outdoor music and entertainment. All activities are deliverable within existing budgets.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

The Marquee Project

Initial costs obtained for the proposal for purchase, storage and resourcing of a large marquee make this project unviable and uneconomic. Having discussed the matter with the Town Clerk, it is proposed this project will not now be taken forward in 2021. Alternative, smaller scale options may be worth considering in future years.

Have you?

A project for young people to make podcasts is being led by Michelle Brace. A schedule of podcasts relating to particular issues has been developed and is being worked on by a group including the Zones Manager and Youth Skills Team.

Leiston Centre

Regular hirers are being contacted regarding when they are looking to return. The Centre is being made available to groups who can prove that they meet the government restrictions as from May 17th.

YAG

The Youth Action Group met in early May. They will be meeting again in the near future to discuss a process to develop a new Youth Strategy and look at how the YAG is set up and run.

Christmas Lights

The tender document has been updated following input from Town Councillors and has been sent to the Town Clerk to undertake the tender process.

Nick Keeble

8b) Youth Skills manager

Lock down is lifting and there is a positive feeling that we can now start to get back to normal and do what we do best. 20 young people have enrolled onto our service, to receive our support since April 2021.

Offering a bespoke support service to our caseload of young people - to ensure they reach their full potential. Linking up with schools, partners, businesses, and training providers to offer and encourage a joined-up service to enable us to achieve positive outcomes.

1. Maintaining a strong social media presence on Facebook, Twitter and Instagram, to share relevant information with our 2,300 followers and the local community.
2. Guide our clients to create CV's, and to assist them with education, employment, and training applications.
3. Coordinating training providers to offer some local suitable training in Haverhill to young people who otherwise would be NEET. Cambridge Regional College will roll out Traineeships in June.

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

4. Arranging and attending meetings with our colleagues, partners and networks throughout the town, local area, and county. We continue to maintain up-to-date knowledge of other services, collaborate and advocate for improving existing services.
5. Assisting Suffolk County Council in tracking 16 to 18-year-olds, NEETs and those most difficult to reach - ensuring that young people know about our service and where they can access support.
6. We have meet partners to discuss how we can support domestic abuse victims and school refusers. We are currently in the process of sourcing grants that may be suitable for us to enable this work.
7. Our Adult Signpost, group are now meeting up face to face on a Tuesday. They are currently cooking in the Community Kitchen with Shaun Hill. We have a small group of 6-7 young people who are all suffering from low mood. Engagement is going well with some positive signs for future outcomes. We are planning the return of our Junior Signpost on the 20th of May, again we propose to use the Community Kitchen with Shaun Hill leading the cooking sessions.
8. We are discussing the possibility of securing a young person to work with us, on the Kick Start Scheme. They would follow Dan and I around and support the work we do, giving them a valuable insight to working with young people whilst building their confidence and making them job ready. The government scheme called the 'Kickstart Scheme' was created to encourage local employers to offer work experience opportunities for 16-24-year-olds jobseekers. The benefits of this would include:
 - a. An extra pair of hands for your business for 25 hours per week over a 6-month placement.
 - b. 100% of wages, at National Minimum Wage, fully subsidised by the government and additional employment costs are covered.
 - c. A £1500.00 one-off incentive payment for you to use to purchase PPE, uniform, IT, any necessary training etc.
 - d. Candidates will be interviewed like any other potential employee – you decide their suitability to your needs.
 - e. There is absolutely no obligation to take the young person on afterwards. Though, should they impress you, as they would have already demonstrated their suitability for a role with you, you could consider them for further employment or an apprenticeship or support them to find work with others.
9. Providing an apprenticeship/employment matching service to match young people with businesses, supporting local businesses in recruiting apprentices/trainees, connecting them with recognised training providers if applicable and encouraging the uptake of government grants that are currently available.

Karen Chapple

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8c) Zone Manager and Lead Youth Worker Report

Staffing – The Zone staff and youth workers are kept up to date with events regarding their positions within Haverhill Town Council and when they can fully resume work. Some staff in small groups have carried out litter picking on the Chalkstone Estate. Action Plans and Risk Assessments are being up-date with staff involvement. Training (on-line) where possible is taking place ready for re-opening. Zone staff have undertaken working safely with ladders/step ladders and a previously postponed First Aid course has taken place. All passed.

The Zone – The usual checks continue to be made on the building. (water testing, security, pest control etc.)

The yearly Soft Play Inspection was carried out and staff came in to clean and prepare The Zone for the visit, which went well, and only minor points were picked up on which mainly were general wear and tear. Work that can be carried out within house will happen, but some repairs need a specialist company regarding soft play equipment.

Litter picking around The Zone and general tidying up continues in readiness of opening. It is a place for cars to gather and lorries to park up and the occasional fly tipping.

The Electrical work planned has been completed with great results. The place is so much brighter, safer and energy efficient. Thanks to all who have made it possible.

Funding – Sue continues to look for funding, that will benefit The Zone regarding families and young people. It is important to be able to secure future funding for the counselling project to enable it to continue.

Youth Work – YAG Mental Health Subgroup – Art Project –Lockdown (3) & Me took place with another 17 young people taking part. They prepared their artwork in their own homes to then share on social media with the help of Haveyou and the Arts Centre. Some participants provided their own resources while others had art packs supplied by us from previous funding thanks to Councillor Paula Fox. Work with Michelle Brace with Haveyou continues in setting up online chats with young people with issues and topics that are relevant and instigated by them. Training is being sought for the delivering of this regarding safe guarding.

Counselling with young people has started at The Zone. This is a 1 to 1 service taking place on a Thursday evening (Covid-19 Secure) offered by counsellors from Room4 in Haverhill but delivered at The Zone. Referrals are welcomed from different organisations or settings and young people will be encouraged to refer themselves.

Detached – Roll on the week of the 17th May when detached will commence. Risk assessments will be updated where required and youth workers will discuss safe practice of working.

Chill Out – Not able to operate at the moment due to social distancing. Discussions are taking place that when we can reopen safely that possibly a booking in system on-line may be the way to go as it will stop us sending young people away due to large numbers turning up.

On Spot Van – Will wait for restrictions to be lifted to enable a safe service for the young people to resume. The van has had its service and Mot renewed. Needed 2 new batteries and a tyre.

Thank you for your continued support.

Sandra Linnane

HAVERHILL ARTS CENTRE, HIGH STREET, HAVERHILL, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

8d) Community Kitchen Co-ordinator Report

Since March I have been

1. In the Arts Centre 3 days a week producing lunches for the 'Covid' testers, using short dated stock rather than it being discarded before the re-opening of the Arts Centre to the public
2. Populating the Community Kitchen Facebook page with relevant recipes for specific days...St. Patrick's, Easter, Mother's Day and traditional family favourites
3. The Facebook page has reached over 45,000 people since November 2020. In the past 28 days we have reached 10.2k people, 3,334 post engagements and 23 new followers and 340 views
4. Meetings have taken place with the lunch club, coffee morning and South Haverhill People's Forum, regarding returning to the Community Centre as soon as permissible.
5. A meeting has taken place with Clements Allotment Society. So we in the kitchen can utilise their excess produce when it is ready to use.
6. I have also registered the Community Kitchen interest in the Tesco food redistribution scheme. Waiting for their confirmation on this.
7. A meeting is arranged with the Befriending Society also a dementia group to use the Community Kitchen.
8. Plans are afoot for re introducing the public access workshops, these will be running as soon as 'COVID' government guidelines permit
9. The Signpost Project have been using the kitchen for the past 5 weeks and plans are now made to introduce further group sessions for a younger age group.
10. We have had 4 enquires re people offering to volunteer to help out at the kitchen. Their details have been put on file for use at a later date.
11. We have had an enquiry from one of the town market stall holders to run a couple of sessions in the kitchen.

Shaun Hill

Haverhill Arts Centre, High Street, Haverhill, CB9 8AR

Tel: 01440 712858 Fax: 01440 718931

Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>