

Haverhill Town Council

Minutes of a Meeting of Haverhill Town Council's

LEISURE & COMMUNITY COMMITTEE

Held on Tuesday 18th November at 7.00pm at Haverhill Arts Centre, High Street, Haverhill



HAVERHILL
TOWN COUNCIL

Present: Councillor P Hanlon (Chairman)
Councillor P Firman
Councillor E Goody
Councillor B McLatchy

Apologies: Deputy Mayor Councillor M Byrne
Councillor M Martin
Councillor D Roach

Absent: Councillor D Russo
Councillor G Stroud

In Attendance: Mayor Roger André
Councillor B Robbins
Colin Poole (Town Clerk)
Nick Keeble (Arts and Leisure Manager)

11 members of the public were present.

Welcome:

Councillor P Hanlon welcomed everyone to the meeting.

MINUTES

LC14 Apologies for Absence

/030 The above apologies were noted. Mr E Pinnock had also notified his apologies.

LC14 Declarations of Interest and requests for Dispensations

/031 Councillor P Hanlon declared a non-pecuniary interest in LC14/036c, Haverhill Cricket Club as one of the representatives from the club attending this meeting was a previous work colleague. The Clerk advised that this did not preclude his involvement in discussing the application.

The Town Clerk advised the meeting that the applicant for LC14/036e, Avenues East, was an organisation of which he was previously CEO. He

ACTION

would therefore not advise or comment on the application.

LC14 Minutes of the Last Meeting

/032 The minutes of the meeting held on 16th September 2014 were agreed as a true record.

LC14 Matters Arising

/033 a) LC14/024 – Cambridge Care Company. The Clerk advised that a grant was inappropriate as the applicant was delivering work in the course of their commercial business. The Arts Centre Manager had come to a commercial arrangement with the applicant to deliver their service.

LC14 Adjournment

/034 The meeting was adjourned for the Public Forum. See Appendix 1 for Details.

The meeting was reconvened

LC14 Presentation – Haverhill Volunteer Centre

/035 It was noted that no representative was available. The Volunteer Centre manager, Mrs Elaine Hewes, was leaving her post to join another volunteering organisation in Haverhill. The Council wished to put on record their thanks for her work on behalf of the town and expressed their pleasure that she was still working for the town in another role.

The Council was not yet informed whether Community Action Suffolk (CAS) were going to make a like-for-like replacement. Until CAS attended a meeting to present a satisfactory report on the service delivered to Haverhill in 2013/14, no further grant was forthcoming. The Council would look towards using the funds in other ways to support volunteering in Haverhill. The Clerk had written to CAS asking for clarification.

LC14 Determination of current grant applications

/036 The Committee determined the following grants

- a) Community Action Suffolk (Haverhill Volunteer Centre) - £1,400 to promote and develop volunteering in Haverhill. **DEFERRED** - The Committee deferred this item as the applicant was unable to field a representative to this meeting.
- b) Police SNT priority Setting meetings - £600 to support the costs of hiring the Arts Centre 4 times per year. Proposed by Councillor B McLatchy, Seconded by Councillor E Goody, the committee **RESOLVED** unanimously to approve this request.
- c) Haverhill Cricket Club - £8400 to support the work of setting up a second ground to enable the club to expand the number of teams it has. Proposed by Councillor B McLatchy, Seconded by Councillor P Firman, the committee **RESOLVED** unanimously to recommend this request is met by the Full Council from General Reserves.

Clerk

- d) Haverhill & District Town Twinning Association - £1,000 towards annual hospitality costs. Proposed by Councillor E Goody, Seconded by B McLatchy, the committee **RESOLVED** to approve this request.
- e) Avenues East - £400 to support the Big Splash swimming sessions in Haverhill. Proposed by Councillor B McLatchy, seconded by Councillor E Goody, the Committee **RESOLVED** unanimously to approve this request.
- f) Haverhill & District U3A - £300 to support the running costs of the organisation, including hire of the Arts Centre. Proposed by Councillor B McLatchy, seconded by Councillor E Goody, the Committee **RESOLVED** to approve this request.
- g) Haverhill Stroke Support Group - £400 to support the running costs of the group. Proposed by Councillor B McLatchy, seconded by Councillor E Goody, the Committee **RESOLVED** to approve this request.
- h) Polished Brass Quintet - £300 towards the cost of a fund-raising concert at the Arts Centre. Proposed by Councillor B McLatchy, seconded by Councillor E Goody, the committee **RESOLVED** to approve this request.

The Clerk circulated a budget report on grant expenditure for the year to date. £7,800 remains in the main grant budget.

LC14 **Reports from Grant Recipients**

/037

- a) Reach - The Committee received the six-months report from Reach. Noting the continued level of work done by the organisation the Committee recorded a vote of thanks to the Trustees, staff and volunteers of Reach.
- b) Havertri – The Committee received the end-of-project report from Haver-tri. The event had attracted 178 participants, raising £5,000 towards the Scout hut fund.

It was proposed by Councillor E Goody, seconded by Councillor B McLatchy, that the above reports be noted and accepted. **RESOLVED**

LC14 **Environment Budget**

/038

The Clerk advised the Committee that the budget reduction for Environmental issues of £1170 had resulted in a reduction of 30% in the number of planters in the town centre. This is because the reduction in actual expenditure was amplified by previous actual expenditure being higher than the budget anyway, and costs to the supplier were increasing. The Clerk recommended that the Council call a meeting of interested parties to consider alternative strategies for spending the budget, to see if the town can get more out of it.

It was proposed by Councillor E Goody, seconded by Councillor P Hanlon, that a meeting of interested parties be called. **RESOLVED**

LC14 **Request for bus shelter opposite Quendon Place, Millfields Way**

/039

It was proposed by Councillor E Goody, seconded by Councillor B McLatchy, that the provision of a bus shelter be investigated in terms of usage of that stop, local residents' concerns and cost. **RESOLVED**

- LC14 /040** **Report on past and future Arts Centre and leisure activities**
The Arts and Leisure Manager's report was tabled. (see appendix 2).
Councillors on the committee expressed their congratulations to the Arts
Centre team for their excellent work.
- LC14 /041** **Date of Next Meeting**
It was noted that the next meeting would be held on 20th January 2014.
- LC14 /042** **Closure**
The Chairman declared the meeting closed at 20:12pm

Chairman

Date

Appendix 1

Public Forum

Mr J Wendell referred to LC14/036(g), and expressed his thanks for the work of the Stroke Support Group and his support for the grant application.

Cllr C Turner & Mr David Halsey spoke about the ONE Haverhill grant application submitted by Haverhill Community First Responders and asked that Town Councillors on the ONE Haverhill grant panel supported it.

Mr J Burns Asked if the Council could amend the "server alias" of "haverhillartcentre.co.uk" to be set up so the www prefix did not need to be typed each time someone typed the website address.

Mr Burns also drew the attention of the Committee to a Facebook page entitled "Haverhill Night Shelter". The Chairman confirmed that it was not an initiative known to the Council.

Appendix 2

Arts Manager Report



HALLOWEEN TRAIL 2014

Successfully staged on October 31 in East Town Park attracting approx. 3000 people. Worked with SEBC ranger and Friends of East Town Park on a well-received event with a good family atmosphere. Voluntary donation buckets raised £580.00.

EVENTS TO COMMEMORATE THE OUTBREAK OF WW1 AND WW2

A varied programme of events and activities were held. A highly successful exhibition was staged and organised by Haverhill Family History Group which was visited by more than 1000 people including approx. 300 children from schools. Events in the theatre attracted 250+ for a Silver Band concert, an evening of WW1 music and poetry from Haverhill Choral Society, a theatre show and two free films.



WINTER IN HAVERHILL

The Winter in Haverhill Brochure has been circulated in local press, schools and general outlets. Patsy May (Britain's Got Talent) booked to switch on the lights on 5 Dec. Bookings for stalls and attractions are slow but steady. An Ice Skating Rink will be on the Market Square on Saturday 6 December.



ARTS CENTRE PROGRAMME

Sales of pantomime tickets are 30% up on 2013 figures.

Excellent feedback from shows including Juke Box and BobbySox and Jimmy Buckley. A good level of local usage from Centre Stage, Lisa Mason School of Dance, Haverhill WI Quiz, U3A 20th anniversary celebrations, Dementia Information Evening and Pancreatic Cancer Fundraising Event which attracted a total of 2000+ people.

Film - Attendances for the regular film programme still remain strong compared to the last three years. Event Cinema will continue to form a major part of forthcoming programmes with theatre, ballet, opera and documentaries already scheduled in.

Nick Keeble November 2014

Appendix 3

Budget report

Organisation Name	Type of Grant	Amount Requested	Amount Awarded	Remarks
Arthroze Appeal	General	£400.00	£400	
Parkway Residents Association	Project	£500.00	£500	
Suffolk Mind	Matched	£700.00	£0	Grant returned
Haverhill Tennis Club	Project	£543.80	£0	Not being pursued at this time
Haverhill Owls WI	AGM	£300	£300	
Crossroads Care EA		£400	£400	
Haverhill Scouts & Guides		£500	£500	
Princes Trust	Project	£360.60	£360.60	For Bevan House Project funding
Cambridge Care Company		£500	£0	Business, not a charity
Haverhill Arts Group	AGM	£300	£300	
SARS		£400	£400	
3 Counties Transport		£3,000	£3,000	
Community Action Suffolk	Support	£1,400	1400	
Haverhill & District Flower Club		£1,000	£1,000	
Wednesday for Women		£4,000	£4,000	
Police SNT		£600	600	
Haverhill Cricket Club		£8,400	8400	Recommend to Full Council to award funding from general Reserves
Haverhill Town Twinning	Support	£1,000	1000	
Avenues East	Project	£400	400	
Haverhill U3A	Support	£300	300	
Haverhill Stroke Association	Support	£400	400	
Polished Brass Quintet	Project	£300	300	

Remainder	Budget	£23,961	Funded by
7800	13000	5200	Grants to local organisations
100	700	600	Grants for AGMS
0	1000	1000	grant - town twinning
0	3000	3000	Grant - 3CT
0	1400	1400	Grant - Haverhill Volunteer Bureau
0	4000	4000	Wednesday for Women
		360.60	Bevan House Maintenance
		8400.00	General Reserves
		23960.60	