

PERSONNEL COMMITTEE

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill, on Tuesday 14th September 2010 commencing at 7.30 p.m., or immediately following Arts & Leisure Committee, whichever is the later, for the purpose of transacting the following business




Haverhill
TOWN COUNCIL

CONSTITUTION:

Chair: Town Councillor: **L Burgess**
Town Councillors: **M Byrne, P French,**
Mrs Mary Martin and K Richardson

AGENDA

1. **Apologies for Absence**
Please give apologies for absence to the Office by 9.00 a.m. of day of meeting.
2. **Declaration of Interests**
For Members to declare any interests in items on the agenda.
3. **Minutes of Previous Meetings**
To agree the minutes of the meetings held 15th June 2010.
4. **Matters Arising**
To note actions taken as a result of, and any matters arising from the minutes of the meetings held 15th June 2010.
5. **Issues Raised by Staff**
To consider responses to any issues raised by staff
6. **To receive an Update on the Town Clerk Recruitment Process**
To receive an update
7. **Closure**


Gordon Mussett
Town Clerk

31st August 2010