

PERSONNEL COMMITTEE

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in The Studio, Haverhill Arts Centre, High Street, Haverhill, on Tuesday 29th March 2011 commencing at 7.00 p.m., for the purpose of transacting the following business



HAVERHILL
TOWN COUNCIL

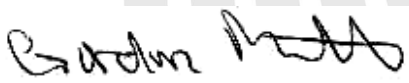
CONSTITUTION:

Chair: Town Councillor: **L Burgess**
Town Councillors: **M Byrne, P French,**
P Hanlon and K Richardson

AGENDA

1. **Apologies for Absence**
Please give apologies for absence to the Office by 9.00 a.m. of day of meeting.
2. **Declaration of Interests**
For Members to declare any interests in items on the agenda.
3. **Minutes of Previous Meetings**
To agree the minutes of the meetings held 9th November 2010.
4. **Matters Arising**
To note actions taken as a result of, and any matters arising from the minutes of the meetings held 9th November 2010.

In accord with the Provisions of the Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the remainder of the meeting because of the confidential nature of the business to be transacted
5. **Issues Raised by Staff**
To consider responses to any issues raised by staff
6. **To Consider Whether to Review The Duty Management Arrangements at the Arts Centre**
To consider whether to review the Duty Management arrangements at the Arts Centre and to agree the arrangements for such a review.
7. **Closure**


Gordon Mussett
Town Clerk

22nd March 2011