

# HAVERHILL TOWN COUNCIL

## PERSONNEL COMMITTEE



Dear Councillor,

You are hereby summoned to attend the meeting of Haverhill Town Council Personnel Committee to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 17<sup>th</sup> February 2015 commencing at 7:30pm, or after the Full Council meeting, whichever comes first, for the purpose of transacting the following business:

CONSTITUTION: Chair: M Byrne,  
Roger André  
P French  
M Martin  
A Samuels  
C Turner

### AGENDA

1. **Apologies for Absence**  
Please notify the office by 5.00pm on the day of the meeting if you are unable to attend.
2. **Declarations of Interest and requests for Dispensations**  
For members to declare an interest in items on the agenda and agree any dispensations to stay.
3. **To Exclude the Press and Public**  
To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.
4. **Minutes of the Last Meetings**  
To approve the minutes of the meeting held 17<sup>th</sup> February 2015.
5. **Matters Arising from the minutes**  
To note actions taken as a result of, and any matters arising from the minutes of the meeting held 17<sup>th</sup> February 2015.
6. **Transfer of staff from Hartseats to Town Council Employment**  
To note that all staff transferred on 1<sup>st</sup> April without any issue.
7. [REDACTED]
8. [REDACTED]
9. [REDACTED]

10. **Staffing Issues**



11. **Any other Urgent Staff Matters**

To consider any urgent staff matters arising after the agenda is circulated.

A handwritten signature in black ink, appearing to read 'Colin Poole'.

**Colin Poole**  
Haverhill Town Clerk

28/04/2015

*Copies of this and other Council agendas, minutes and supporting reports are available to download from the Council's website ([www.haverhill-tc.gov.uk](http://www.haverhill-tc.gov.uk)) or on request from Haverhill Arts Centre*