

# Haverhill Town Council



**HAVERHILL**  
TOWN COUNCIL

## Minutes of a Meeting of Haverhill Town Council's

### PLANNING COMMITTEE MEETING

Held on Tuesday 3<sup>rd</sup> February 2015 at 7.00pm at Haverhill Arts Centre,  
High Street, Haverhill CB9 8AR

**Present:** Mayor Councillor R André  
Councillor E Goody (Chairman)  
Councillor P Hanlon  
Councillor D Roach  
Councillor C Turner

**Apologies:** Councillor P French  
Councillor G Stroud

**Absent:** Councillor M Martin

**In Attendance:** Councillor B McLatchy  
Councillor B Robbins  
Colin Poole (Town Clerk)  
Vicky Phillips (Assistant to the Town Clerk)

8 members of the public were present.

#### **Welcome:**

Councillor Goody welcomed everyone to the meeting and advised members of the public attending that the meeting was being recorded.

#### **ACTION**

**P15** **Apologies for Absence**  
**/013** The above apologies were noted.

**P15** **Declarations of Interest and requests for Dispensation**  
**/014** a) Councillor Goody noted that Planning Application Nos  
DC/15/0137/HH and DC/15/0138/HH were being made  
by a member of the Town Council staff.  
b) Councillor Roach declared a personal interest in  
Planning Application DC/15/0141/FUL as his mother is  
a resident  
c) Councillor Turner declared a personal interest in  
DC/15/0012/HH as he knows the applicant. Councillors  
were advised by the Clerk they did not have to leave the  
room.

**P15** **Minutes of the Previous Meeting**  
**/015** The minutes of the meetings held on 6<sup>th</sup> January 2015  
were agreed as a true record.

**P15     Matters Arising from the Minutes**

**/016**     None.

**P15     Adjournment**

**/017**     The meeting was adjourned for members of the Public to Speak on Planning Applications before the Committee. See appendix 1.

**Councillor Turner arrived at 19:07.**

**P15     Community Governance Review**

**/018**     West Suffolk had requested comments on the terms of reference for a community governance review of Haverhill's parish boundary, triggered by a request from the Town Council. Councillor Goody circulated and read out a suggested response prepared by Councillor André. It was noted that A1107 in the report should read A1017.

It was proposed by Councillor E Goody, seconded by Councillor D Roach, that the submission from Councillor André should form the basis of the response from the Town Council

**RESOLVED**

**Town Clerk**

**P15     Planning Applications determined by the Clerk and**  
**/019**     **Chair under Delegated Powers (List A attached)**

No applications were determined under delegated powers.

**P15     Planning Applications currently before St.**  
**/020**     **Edmundsbury Borough Council and received by**  
**publication of agenda (List B attached)**

Applications determined by the Committee are shown on List B attached to the Minutes.

**P15     Planning Applications currently before St.**  
**/021**     **Edmundsbury Borough Council and received after**  
**publication of agenda (List C attached)**

Applications determined by the Committee are shown on List C attached to the Minutes.

**P15     Matters to Report**

**/022**     Councillor Turner reported groundwater on Burton End near the traffic calming system was flowing across the road and onto the pathway causing problems with ice on the road and hazardous conditions on the path.

Councillor Turner wished to publicly raise his concern over an area of untreated road, Skippers Lane, on the boundary of Suffolk and Cambridgeshire. He had reported the issue on Fix My Street but to date nothing had been done with regards to gritting this area.

Councillor Robbins asked if the Town Council were able to

**Town Clerk to  
contact Mike  
Baker, SEBC**

highlight the problems of potholes on Mount Road to the appropriate authority.

**P15     Date of next Meeting:**

**/023**     The next meeting of the Planning Committee will be held on Tuesday 3<sup>rd</sup> March 2015.

**P15     Closure**

**/024**     The meeting was closed at 8.21pm.

Signed .....  
**Chairman**

Date.....

DRAFT

**List A – approved by Chairman and Clerk under delegated powers**

No applications were determined.

**List B – To be considered at the Committee Meeting**

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION	BOROUGH COUNCIL DECISION
05.01.15 Expires 26.01.15	<b>1</b>	DC/14/1813/FUL	12 no. 2 bedroom flats and 3 no. 1 bedroom flats together with associated car parking and external works (resubmission) as amended by plans received on 19 December 2014 revising the position and the roof form of the proposed building  Prime Crest Homes	Block C, Burton End	OBJECT <ul style="list-style-type: none"> <li>• Overdevelopment of the site</li> <li>• Parking is insufficient</li> <li>• Flood risk would add to an existing problem</li> <li>• The adverse impact on the safety of the vehicle access from Burton End</li> </ul>	
08.01.15 Expires 08.01.15	<b>2</b>	DC/14/2467/FUL	Change of use of first floor offices to a house in multiple occupation (Class C4) and change of use of ground floor retail unit 1 to Class A3 use including external alterations to the building façade  Mr Stan Jones	1 Lower Downs Slade	Support this application, which we noted was amended to be change of use of the ground floor retail unit to class A1 use	
09.01.15 Expires 30.01.15	<b>3</b>	DC/15/0012/HH	(i) single storey extension to the front of the property to form a new dining room and entrance hall (ii) garage conversion to form a new play room (iii) conversion of loft space over garage to form a new bedroom (iiii) new block paving arrangement for on site parking for 2 no. cars  Mr Christopher Read	20 Sandpiper Close	Support this application	

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION	BOROUGH COUNCIL DECISION
14.01.15 Expires 04.02.15	<b>4</b>	DC/15/0041/HH	Single storey rear extension and insertion of projecting window to side elevation  Mr & Mrs Keith Anderson	2 Canon Close	Support this application	
19.01.15 Expires 09.02.15	<b>5</b>	DC/15/0080/HH	Single and two storey rear extension  Mr & Mrs Sean Spiers	10 Janus Close	No objection	
19.01.15 Expires 09.02.15	<b>6</b>	DC/15/0076/VAR	Installation of three new small scale kiosks containing car related uses within existing store car park incorporating new single storey pod buildings and canopies and associated signage without Compliance of Condition 2 of DC/14/1432/FUL to enable condition to read 'The development hereby permitted shall not be carried out except in complete accordance with the details shown on the submitted revised plans no's. HAV/P02 Revision C and HAVE/P04 Revision A and HAV/P05 Revision B'  Tesco Stores Ltd	Tesco Stores Ltd, Cangle Road	OBJECT As the revised planning application is unavailable on line, to date, there is insufficient information provided to enable the committee to make an informed decision.	
20.01.15 Expires 10.02.15	<b>7</b>	DC/14/2280/HH	Installation of external wall thermal insulation  Mr Malcolm Barphrop	31 Cambridge Way	Support this application	
21.01.15 Expires 11.02.15	<b>8</b>	DC/15/0056/HH	Single storey rear extension to provide ground floor and bathroom facilities  Mrs Michelle Bamber	8 Meadowsweet Close	Support this application	

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION	BOROUGH COUNCIL DECISION
21.01.15 Expires 21.01.15	<b>9</b>	DC/15/0100/TPO	TPO84(1982)7 – Willow (T5 on plan and Order) – Reduce crown by 30% to keep tree reduced to avoid possible collapse  Mr & Mrs Ditchman	18 Wratting Road	OBJECT The Town Council to be provided with a Tree Officer report, without which we can only conclude the work is unnecessary	
26.01.15 Expires 09.02.15	<b>10</b>	DC/14/2376/FUL	Installation of a Bio-LNG refuelling facility as amended by plans received 23.01.15 amending the location of the proposed facility Mr Steven Morris, Culina	Culina, Icen Way	Support this application	
27.01.15 Expires 27.01.15	<b>11</b>	DC/15/0117/FUL	Demolition of existing bungalow and construction of 5 no. residential dwellings with associated works  Freshwater Estates (UK) Ltd	School Bungalow, Clarendon Road	Support this application	
28.01.15 Expires 18.02.15	<b>12</b>	DC/15/0146/TCA	Trees in a Conservation area Notification - 1 no. Sycamore (twin stemmed tree) - remove leaning stem and re-pollard remaining stem to existing pollard points at approx 10m. 1 no. Beech - re-pollard to existing pollard points at approx. 10m (remove dead limbs and failed pollard points) Mr & Mrs R Shanks	80 Hamlet Road Haverhill Suffolk CB9 8QQ	We need to again re-iterate that it is unacceptable to expect the Town Council to consider a tree application without a report by the Tree Officer.	
28.01.15 Expires 18.02.15	<b>13</b>	DC/15/0137/HH	First floor single storey extension  Mr & Mrs C Shreader-Bidwell	20 Orkney Close	Support this application	
28.01.15 Expires 18.02.15	<b>14</b>	DC/15/0138/HH	(i) First floor single storey extension (ii) conversion of garage to playroom  Mr & Mrs S Griffin	19 Orkney Close	Support this application	

### List C – Received after production of the Agenda

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION	BOROUGH COUNCIL DECISION
29.01.15 Expires 19.02.15	<b>15</b>	DC/15/0086/TPO	TPO192(1993)4 – Fell 1 no. Pear tree (754 on plan 1 within area A1 of Order) and TPO204(1994)3 – Fell 1 no. Alder (554 on plan 2) Coppice – 1 no. Willow (557 on plan 2) and 1 no. Ash (558 on plan 2), Crown raise over shed 4 metres of 1 no. Oak (527 on plan 2) and Crown raise 1 no. Hawthorn (01505 on plan 3) by 3 metres all round (All within area A3 of Order)  Matt Vernon	11 Constable Road	Support the Tree Officer's recommendations, but note that whilst the hardcopy is dated December, this was not available on the planning portal.	
29.01.15 Expires 19.02.15	<b>16</b>	DC/15/0141/FUL	(i) Three phased single storey extensions to rear, front and side elevations of existing residential home to create 7 additional bedrooms with en-suite showers / wc's (ii) relocation of existing oil fuel tank (iii) provision of cycle stands and associated parking  Mr & Mrs Harold & Donna Burrows	The Swallows Residential Home, Helions Bumpstead Road	Support this application	

## **Appendix 1**

### **Public Forum**

#### **Mr Robert Crawford**

Mr Robert Crawford, RCA Architects, gave a brief outline of the revisions made to Planning Application DC/14/1813/FUL, Block C, Burton End. Councillor Hanlon raised issues over 19 Howard Close, tree lines and the need for clarity on shadowing.

Councillor André raised the issue of drainage and flooding on the site, Charles Nash confirmed there was a sustainable drainage method.

#### **Mr John Burns**

Mr Burns noted that top soil had been brought in from British Sugar and questioned if the top soil should have been tested in situ. Charles Nash confirmed that a certificate had been passed to St Edmundsbury Borough Council and that this had been cleared.

Mr Burns asked the Committee if the Community Governance Review would be discussed at Full Council. It was confirmed that this has been delegated to the Planning Committee by Full Council.

Mr Burns commented that Suffolk County Council regulations on residential parking were inconsistent.

Mr Burns questioned as to why a private homeowner needed planning permission for Thermal Wall Insulation, when Havebury had done this without.



## **Appendix 2**

### **Community Governance Review**

As our town expands we are concerned that residents in areas of new build will create a demand on services delivered in our town but may not be represented in our local administration.

We are urging the Borough and County Councils to review the ward and county boundaries to include potential new homes and to remedy anomalies in the current boundaries.

Specific areas to consider are:

Homes and business locations located on the Haverhill Research Park including all the area bounded by A1017, A1307 and Hanchett End businesses in the area bounded by A1017, Bumpstead Road and Helions Bumpstead Road homes and associated facilities to be built in the NE and NW developments

We believe that the county boundary should be adjusted to follow the route of the A1017 from the Spirit of Enterprise roundabout to the Sturmer Village roundabout.

We believe the ward boundary should be adjusted to include the area bounded by A1017, A1307 and Hanchett End in the West ward.

We believe the North ward and East ward boundaries should be extended to include the sites for development proposed in the Vision 2031 document.

It is our view that the changes proposed rationalise existing boundaries, have marginal impact on existing residents and businesses, are easily identifiable natural boundaries and ensure appropriate provision of local services and facilities.

As development of substantial housing and associated infrastructure progresses there will be a requirement to consider additional wards – particularly at the North and East ward periphery.

It may be prudent to now consider adjusting the southern boundaries of these wards to match Withersfield Road and Ehringshausen Way respectively. The 'orphaned' areas could be assimilated in West and South wards respectively. Extending North and East wards to accommodate new developments may avoid the need for new wards to be created.