

# Haverhill Town Council

## Minutes of a Meeting of Haverhill Town Council's

### PLANNING COMMITTEE MEETING

Held on Tuesday 10<sup>th</sup> December 2019 at 7.00pm at Haverhill Arts Centre,  
Haverhill, Suffolk, CB9 8AR



HAVERHILL  
TOWN COUNCIL

**Present:** Councillor P Hanlon (Chairman)  
Councillor A Brown  
Councillor A Luccarini  
Councillor D Smith  
Councillor L Smith  
Councillor A Stinchcombe

**Apologies:** Councillor B Davidson  
Vicky Phillips, Assistant Clerk

**Absent:** Councillor J Crooks

**In Attendance:** Mayor J Burns  
Colin Poole, Town Clerk

There were no members of the public present.

#### **Welcome:**

Councillor P Hanlon welcomed everyone to the meeting and advised that the meeting was being recorded.

#### **ACTION**

**P19 Apologies for Absence**

/199 The above apologies were noted.

**P19 Declarations of Interest and requests for Dispensation**

/200 None.

**P19 Minutes of the Meetings held 26<sup>th</sup> November 2019**

/201 Minutes of the Meeting held 26<sup>th</sup> November 2019 were approved as a true record.

**P19 Matters arising from the Previous Minutes**

/202 None.

**P19 Public Forum on planning matters other than applications before the committee**

/203 None.

**P19 Responses for Planning Applications**

**/204** It was proposed by Councillor A Stinchcombe, seconded by Councillor A Brown, that the following definitions of our responses be adopted:

**Support:** Haverhill Town Council would ONLY submit this response if we were fully supportive of the application to the point we would argue it should be done – and be prepared to defend our position. We would not expect to over-use this response.

**Neutral:** Formerly “No Objection” - this response will be the most common response we give. Using it says that this council sees no reason to object, as it does not consider the application a cause of any particular concern to the Council. Equally, if the applicant decides NOT to do it, there would be no perceived detriment to the town. Typically the sort of application for which we would return a neutral response would include conservatories, household extensions - applications that are really only the business of the applicant and perhaps immediate neighbours, who have not voiced to us any concerns that we feel are justified.

**Object:** There is something about the application as it stands that we cannot support or remain neutral about. We should object in these circumstances even if 95% of the application is fine. Object should only be used with material planning concerns.

**Conditions:** Councillors should think about any conditions that could mitigate concerns that have led to an objection and also any concerns relating to the construction phase of works.

**RESOLVED**

**P19 Planning Applications determined by the Clerk and Chair under**  
**/204 Delegated Powers (List A attached)**

Applications determined under delegated powers, are shown in list A attached to the minutes, see Appendix (i)

**P19 Planning Applications currently before West Suffolk District Council and**  
**/205 received by publication of agenda (List B attached)**

Applications determined by the Committee are shown on List B attached to the Minutes, see Appendix (i)

**P19 Matters to Report**

**/206** Councillor J Burns reported that enforcement officers from West Suffolk had a site visit at Lidl to review the pedestrian footways through the car park. They are going to write to Lidl with their findings. Also action in respect of the unauthorised signage erected by Pure-gym. The case regarding the removal of the hedgerow within the NW Haverhill has been adjourned to 17<sup>th</sup> February 2020.

Councillor D Smith updated the meeting on the outcomes of recent planning applications that were considered by Delegation Panel.

**P19 Date of next Meeting**

**/207** The next meeting of the Planning Committee will be on Tuesday 7<sup>th</sup> January 2020 at 7.00pm.

**P19 Closure**

**/208** The meeting was closed at 8.54pm.



Signed .....  
**Chairman**

Date.....

## Appendix (i)

### List A – Approved by Chairman and Clerk under delegated powers

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION

### List B – Considered at the Committee Meeting

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION
08.11.19 Expires 29.11.19	<b>1</b>	DC/19/2177/FUL	(i) full cladding to existing flammable materials store (ii) roller shutter to replace strip PVC curtain entrance  Mr Susan Lyme – International Flavours & Fragrances	International Flavours & Fragrances, Duddery Hill	<b>NEUTRAL</b> <b>Comment:</b> The applicant will not be surprised that this response is predicated on the expectation that the specification for the cladding to meet all applicable regulations in respect of fire resistance.
19.11.19 Expires 20.11.19	<b>2</b>	DC/19/2251/FUL	1no. dwelling  Mr & Mrs Ross Elkins	64 Crowland Road	<b>OBJECT</b> <b>Parking:</b> The overall change of parking provision appears to be misrepresented, as the existing parking capacity quoted ignores the capacity of the existing driveway. If there is space for three cars on the existing site, then the net additional parking is zero. Given the severe parking problems on Crowland Road, parking is a premium and SCC guidance must be strictly adhered to. <b>Size of proposed dwelling:</b> We endorse the comments from Environmental Health in respect of the size of the third bedroom as being unacceptably small. This reflects the general inadequacy of the proposed dwelling, which ought to be no more than a two-bedroom property, although even then would still fail to meet the UK Government Technical Housing Standard (DCLG 2015, table 1) on minimum floor area, which whilst not currently adopted WSDC policy, remains recommended good practice.

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION
21.11.19 Expires 12.12.19	<b>3</b>	DC/19/2233/FUL	(i) Change of use of ground floor from retail (Class A1) to restaurant / café and hot food takeaway (Class A3/A5) (ii) installation of extraction flue to rear elevation  Mr Majid Kasimi	56 High Street	<b>OBJECT</b> <b>Noise and fumes:</b> The proposed exhaust passes close by existing opening windows of residential apartments above. <b>Staff Parking:</b> Clarification as to whether the existing spaces are actually exclusively for the use of the applicant or are shared/belong to another business in the building. <b>Limitation on number of food establishments:</b> Councillors have asked for clarification as to whether there are any restrictions on the number of hot food takeaways in the High Street.
22.11.19 Expires 13.12.19	<b>4</b>	DC/19/2295/TE3	Notification under section 4 of the Communications Act – removal of public payphone  Mr Rick Thompson	Telephone Kiosk, Strasbourg Square	<b>OBJECT</b> The Council notes the very low use of this kiosk compared to the usage of the telephone kiosk at the Leiston Road. Has the kiosk been in working order for the whole of the preceding twelve months? If not, then the decision to remove it may not be sound. The Council is prepared to review its response on receipt of further information on the above matter.
22.11.19 Expires 13.12.19	<b>5</b>	DC/19/2294/TE3	Notification under section 4 of the Communications Act – removal of public payphone  Mr Rick Thompson	Telephone Kiosk near Shops, Leiston Road	<b>OBJECT</b> The council queries whether 242 is a 'low' number of calls made, as it amounts to nearly 5 a week in the last year. No explanation of thresholds has been provided. The Council is prepared to review its response on receipt of further information on the above matter.
26.11.19 Expires 17.12.19	<b>6</b>	DC/19/2301/HH	Single storey rear extension (following demolition of outbuilding)  Mr & Mrs S Woodley	28 Abbots Road	<b>NEUTRAL</b>