

# Haverhill Town Council

## Minutes of a Meeting of Haverhill Town Council's

### PLANNING WORKING PARTY

Held remotely on Tuesday 13<sup>th</sup> July 2021 at 7.00pm



**HAVERHILL**  
TOWN COUNCIL

**Present:** Councillor P Hanlon (Chairman)  
Councillor A Brown (Vice Chairman)  
Councillor B Davidson  
Councillor A Luccarini  
Councillor D Smith  
Councillor L Smith  
Councillor A Stinchcombe

**Apologies:** Councillor J Burns  
Councillor J Crooks

**In Attendance:** Councillor Roach (from 7.30pm)  
Councillor Fox (from 7.38pm)  
Vicky Phillips, Assistant Clerk  
Colin Poole, Town Clerk  
Lee Frere, JAP Architects

There were no members of the public present.

#### **Welcome:**

1. Councillor P Hanlon welcomed everyone to the meeting and advised that the meeting was being recorded. **To note that this Working Party has no delegated authority and may only make recommendations to Full Council. Urgent actions may be taken under delegated authority given to the Clerk and Chair.**

#### **Lee Frere, JAP Architects**

LF gave a brief informal presentation to members on a pre-application proposal for 40 High Street, Haverhill. LF outlined that they had been appointed by the Fowler family and that the proposal was to improve the area and provide low cost homes. LF showed members pre-app drawings illustrating elevations and street scene. LF explained that the design would enhance the street scene by raising the level of the building and would be considerate to the buildings neighbouring the property. LF showed designs for the retail unit which proposed to split the current shop into two units. LF explained that had had two design options for the flats above the retail unit, which proposed seven or nine flats. Both designs incorporated a courtyard area, roof gardens and service area. LF was in discussion with the local authorities over the provision of car parking. The proposal would give the opportunity to provide low cost, small homes in a sustainable location in the heart of Haverhill.

Councillors liked the overall proposal and commented that the design fit well in the street scene, but requested that LF take into consideration that although

the National Described Space Standards were not yet legislation, that the design work to those Standard for the health and wellbeing of the occupiers.

**ACTION**

**P21 Apologies for Absence**

/111 The above apologies of absence were noted.

**P21 Declarations of Interest and requests for Dispensation**

/112 There were no declarations of interest.

**P21 Minutes of the Meetings held 29<sup>th</sup> June 2021**

/113 Councillor L Smith proposed, and Councillor T Brown seconded that the minutes of the meeting held 29<sup>th</sup> June 2021 were approved as a true record by show of hands. All in favour. **RESOLVED**

**P21 Matters Arising from the Minutes**

/114 None

**P21 Public Forum on planning matters other than applications before the committee**

/115 None.

**P21 Planning Applications determined by the Clerk and Chair under Delegated Powers (List A attached)**

/116 Applications determined by the Clerk and Chair are shown on List A attached to the Minutes, see Appendix (i)

**P21 Planning Applications currently before West Suffolk District Council and received by publication of agenda (List B attached)**

/117 Applications determined by the Committee are shown on List B attached to the Minutes, see Appendix (i)

**P21 Matters to Report**

/118 Councillor Brown reported that he had received complaints from residents at Hazel Close regarding building works that were being carried out at 27 Hazel Close. Work on the extension was taking place until late at night and on Saturday's and Sunday's. Councillor Brown had checked the decision notice for planning conditions and had not been able to find them. Councillor Brown requested that the Clerk write to the Rachel Almond to enquire if conditions were being attached to decision notices. For this application, however, Councillor Brown was advised to speak to residents and encourage them write to Environmental Health and the Enforcement team.  
**Proposed Councillor T Brown, Seconded Councillor D Smith**  
**All in favour. RESOLVED**

**Clerk**

**P21 Date of next Meeting**

/119 The next meeting of the Planning Committee will be 26<sup>th</sup> July 2021

**P21 Closure**

/120 The meeting was closed at 7.50pm

Signed .....  
**Chairman**

Date.....

**Appendix (i)**

**List A – Approved by Chairman and Clerk under delegated powers**

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION

**List B – Considered at the Working Party**

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION
24.06.21 Expires 08.07.21	<b>1</b>	DC/20/1857/HH	Two storey side extension to create annexe, following partial demolition of existing garage  Mr Nafi	7 Justinian Close	NEUTRAL  Proposed Cllr Luccarini Seconded Cllr Brown All in favour
28.06.21 Expires 19.07.21	<b>2</b>	DC/21/1259/FUL	One Dwelling  Mr Dan Wright	Land East of Boyton Hall Farmhouse, Anne Sucklings Lane, Little Wrattling	NEUTRAL  Proposed Cllr Brown Seconded Cllr Luccarini All in favour
01.07.21 Expires 22.07.21	<b>3</b>	DC/21/1214/ADV	One externally illuminated fascia sign  Mr Paul Vella	21-27 Menta Business Centre, Hollands Road	NEUTRAL  Proposed Cllr Davidson Seconded Cllr Luccarini All in favour