

# Haverhill Town Council

## Minutes of a Meeting of Haverhill Town Council's

### PLANNING COMMITTEE



HAVERHILL  
TOWN COUNCIL

Held at Haverhill Arts Centre on Monday 21<sup>st</sup> July 2025 at 7.00pm

**Present:** Councillor P Hanlon (Chairman)  
Councillor T Brown (Vice Chairman)  
Councillor A Luccarini  
Councillor M Martin  
Councillor D Smith

**Apologies:** Councillor Q Cox

**In Attendance:** Vicky Phillips, Deputy Town Clerk  
Colin Poole, Town Clerk  
Councillor J Burns

There was one member of the public present:

#### **Welcome:**

Councillor P Hanlon welcomed everyone to the meeting and advised that the meeting was being recorded.

#### **P25 Apologies for Absence**

/140 The above apologies were noted.

#### **P25 Declarations of Interest and requests for Dispensation**

/141 None.

#### **P25 Minutes of the Meeting 1<sup>st</sup> July 2025**

/142 It was proposed by Councillor T Brown, seconded by Councillor D Smith, that the minutes of the meeting held 1<sup>st</sup> July 2025 were approved as a true record by show of hands.

**RESOLVED**

#### **P25 Matters Arising from the Minutes**

/143 None.

#### **P25 Anglian Water, response to invitation to attend Planning Committee meeting (circulated prior to the meeting)**

/144 Members expressed disappointed with the response received from Anglian Water (see appendix ii). Given the disruption caused by road closures to residents of Duddery Hill, the reply did not satisfactory address local concerns. It was therefore proposed that the Clerk make a renewed request for a representative from Anglian Water attend a Planning Committee meeting. Proposed Councillor Brown, seconded Councillor Martin

**Deputy  
Clerk**

#### **P25 Haverhill Service Station**

/145

Members noted response from Savannah Cobbold, Planning Officer regarding S278 application (circulated prior to the meeting). The Clerk will continue to forward any updates.

**P25 /146 For members of the public to speak on Planning Matters other than applications before the Committee**

Mr Pinnock reported that the issue with grass cutting at Coupals Road has been mostly resolved and thanked Councillors Brown and Hanlon for their work on addressing the issue.

**P25 /147 Planning Applications determined by the Clerk and Chair under Delegated Powers (List A attached)**

None.

**P25 /148 Planning Applications currently before West Suffolk District Council and received by publication of agenda (List B attached)**

Applications determined by the Committee are shown on List B attached to the Minutes, see Appendix (i). The Chairman invited members of the public who wished to address the Committee in relation to a planning application to speak ahead of the Committee.

**P25 /149 To consider Street Trading Licences**

None.

**P25 /150 Matters to report**

Councillor D Smith reported:

a) that the New Croft planning application was been granted last week. Councillor Smith had spoken out about the issue around parking, but since speaking at the meeting the New Croft now have a key to the barrier.

b) 54 Crowland Road application was passed at Delegation Panel, despite objections raised by Councillor L Smith.

Councillor Burns reported:

Open Reach will be fitting fibre to premises in Haverhill by next year.

Councillor Brown reported:

There have been more complaints regarding the Widdington site, including cars being covered in grit, Cllr Brown advised them to send in their complaints to Suffolk County Council and Environment Agency.

Councillor Martin reported:

Vehicles parking on both sides of Camps Road are causing significant traffic congestion along the road, making it difficult for vehicles to pass safely, particularly larger vehicles. There has also been parking on the Recreation Ground itself, which is churning up the grass.

Following some discussion on Traffic Regulation Orders (TROs) and the inadequate provision of Civil Parking Enforcement (CPE) in Haverhill, it was agreed that Councillor Hanlon contact Adam Warnes Parking & Highways Services Manager and Cllr David Taylor the Portfolio holder for Resources. to organise a meeting with Councillors Burns, Brown, Luccarini, and Colin Poole to address these issues. CP had also sent correspondence, which he will also chase up for a response.

PH

CP

**P25    Date of next Meeting**

**/151**    The next meeting of the Planning Committee will be held on 4<sup>th</sup> August 2025

**P25    Closure**

**/152**    The meeting was closed at 7.55pm.

Signed .....  
**Chairman**

Date.....

## Appendix (i)

### List A – Approved by Chairman and Clerk under delegated powers

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION
	1				

### List B– To be considered at the Committee Meeting

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION
25/06/2025 Expires 16/07/2025	1	DC/25/1022/HH	a. single storey rear extension (following demolition of existing outbuilding) b. garage conversion to form habitable space  Ms Dawn Doyle	105 Shetland Road	<b>NEUTRAL</b> Proposed Councillor Luccarini, seconded Councillor Brown <b>RESOLVED</b>
02/07/2025 Expires 23/07/2025	2	DC/25/0987/FUL	a. alterations to entrance lobby, b. replacement windows, c. two additional car parking spaces, d. installation of two metre high boundary fencing, e. relocation of access gates, f. four air source heat pumps (ASHP) to side elevation  Mr Jamie Mann, Mann Enterprises	Mann Enterprises, Homefield Road	
The Council has no objections to the proposed application, however, we would like to include the following caveat: 'our position is conditional upon confirmation within the officer's report that the cumulative impact of the four ASHP units will not adversely affect neighbouring properties in terms of noise, visual impact, or other environmental considerations. Proposed Councillor Luccarini, seconded Councillor Brown <b>RESOLVED</b>					
03/07/2025 Expires 24/07/2025	3	DC/25/1040/ADV	a. one externally illuminated fascia sign b. one internally illuminated hanging sign c. one internally illuminated menu board  Jon Birtles, Loungers Ltd	5 High Street	<b>NEUTRAL</b> Proposed Councillor Luccarini, seconded Councillor Martin <b>RESOLVED</b>

		PLAN NO.	PROPOSAL	LOCATION	TOWN COUNCIL DECISION
11/07/2025 Expires 01/08/2025	4	DC/25/1059/CLE	Application for lawful development certificate for existing use or development - commencement of works in connection with planning permission DC/16/0473/OUT and DC/22/1398/RM  N/A, The Trustees of the 1993 Settlement	Development Land, Brickfields Drive	Clerk to request an extension to the expiry date, as there were no documents available to view. Proposed Councillor Smith, seconded Councillor Brown <b>RESOLVED</b>

## Appendix ii) Response from Anglian Water

From: Niamh Prentice <nPrentice@anglianwater.co.uk>  
Sent: 07 July 2025 12:50  
To: Vicky Phillips  
Cc: KingsLynnOBAScheduling  
Subject: JN 66294412 44 DUDDERY HILL, HAVERHILL, CB9 8DP

Categories: Planning

Good Morning Vicky,

Thank you for your email and for getting in touch with us. We are aware of the ongoing issues on Duddery hill in Haverhill over the recent weeks, and if granted funding in AMP8 we will submit a renewal scheme to improve and relay our network in the area, which will reduce the number of bursts in the area. Health and safety is our number one priority and we follow the correct procedures, from road closures to traffic lights with the correct signage, to ensure our staff and also everyone in the community are safe during the works. We adhere to the "Safety at Street works and Road works A Code Of Practice" this tell us what traffic management is required, all requests also go through Highways where a permit is given, and they agree the diversion route.

We apologise for any inconvenience this has caused yourself and the local residents.

Thank You

Anglian Water