

TRUSTEE MEETING

Dear Trustee,

You are hereby invited to attend the meeting of the Haverhill Community Trust to be held in The Studio, Town Hall, High Street, Haverhill, on Tuesday 7th March 2017 commencing at 8.30pm for the purpose of transacting the following business:

CONSTITUTION: Chair: Councillor Betty McLatchy
 Vice-Chair: Mayor D Roach
 A Bramwell, A Brown, J Burns, M Byrne,
 J Crooks, P Fox, Q Fox, P Hanlon, I McLatchy,
 B Robbins, C Turner, A Williams, W Yang

AGENDA

1. **Apologies for Absence**
 Please give apologies to the office before 5.00pm on the day of the meeting

2. **Minutes of Previous Meeting**
 To agree the minutes of the meeting held 17th November 2016

3. **Matters Arising**
 a) Pump Track

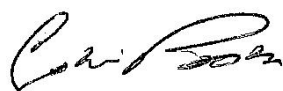
4. **Haverhill Corn Exchange**
 To hear details of the discussion at St Edmundsbury Council regarding the urgent conservation works required on the building.

5. **Leiston Centre Transfer**
 To receive an update on the transfer.

6. **Hartseats charges to Haverhill Town Council for the provision of catering services**
 To agree a utility charge to the Council for the provision of Hartseats café and bar for the benefit of clientele of the Arts Centre:
 a) £300 a week amenity charge for the provision of a café for Arts Centre visitors and staff, including facilitating meetings and room hirers.
 b) £200 a week amenity charge for the provision of a theatre bar to service evening performances and council civic events

7. **Closure**

Signed:



Colin Poole
Clerk to the Trustee

28th February 2017

Report re item 6

Currently, Hartseats is being reviewed along with the operation of the Arts Centre, to make Hartseats less unprofitable.

We need to agree a charge to propose levying, by Hartseats, for the provision of a working bar and café to service the visitors and staff requirements of the Arts Centre.

I want to keep it as simple as possible to identify and to administer, so we can easily identify it in the books and put it to one side when examining the business performance of Hartseats. This is basically a rolled up annual charge levied in March for the preceding year.

The proposal is as follows:

£300 a week amenity charge for the provision of a café for Arts Centre visitors and staff, including facilitating refreshments at meetings for room hirers.

£200 a week amenity charge for the provision of a theatre bar to service evening performances and council civic events.

That would be £26,000 a year.

Given the Trust charges Hartseats rent and we recharge the cost of staff, Hartseats is currently trading without subsidy and is not charging for providing its services, taking all the risk that it can make a profit despite the limitations of working in this environment. This is not a real-world scenario. To supply a café and bar, £26k doesn't seem an impossible charge for services rendered.

Members will be aware that the Council already grants the difference between what it costs to run the Community Trust and the combined income of the Trust and Hartseats. So the loss made by Hartseats comes out of the Community Trust at the moment. This proposed charge will simply reduce the grant by the same amount.

This payment means Hartseats remains solvent.