

HVERHILL COMMUNITY TRUST
CHARITY NO 288092

TRUSTEE MEETING

Dear Trustee,

You are hereby invited to attend the Annual General Meeting of the Haverhill Community Trust to be at Haverhill Arts Centre, on Tuesday 25th January 2022 commencing at 7:15pm for the purpose of transacting the following business:

CONSTITUTION: Chair: Cllr. J Burns
A Brown, J Crooks, B Davidson, P Firman, P Fox,
P Hanlon, A Luccarini, E McManus, M Marks,
J Mason, L Miller-Jones, D Roach, D Smith, L Smith,
A Stinchcombe

AGENDA

1. **Election of Chair of Trustees**
To elect a Chair of Trustees for 2021/22
2. **Election of Vice-Chair of Trustees**
To elect a Vice-Chair of Trustees for 2021/22
3. **Apologies for Absence**
Please give apologies to the office before 5.00pm on the day of the meeting
4. **Minutes of Previous Meeting**
To agree the minutes of the meeting held 21 December 2020
5. **Matters Arising**
6. **To adopt the 2020/21 Accounts for Hartseats**
7. **To elect Directors of Hartseats**
Current Directors are P Hanlon and C Poole.
8. **To appoint the Company Secretary for Hartseats**
Current Company Secretary is C Poole
9. **To delegate power for closing Hartseats Ltd to the Directors**
To confirm the closure of Hartseats Ltd and the transfer of all assets to the Charity, authorizing the Directors of Hartseats Ltd to take all necessary steps to wind up the affairs of the company.

HVERHILL ARTS CENTRE, HIGH STREET, HVERHILL, CB9 8AR
Tel: 01440 712858 Fax: 01440 718931

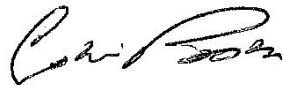
Email: admin@haverhill-tc.gov.uk Web: <http://www.haverhill-tc.gov.uk>

10. **To adopt the 2020/21 Accounts for Haverhill Community Trust**

11. **To Re-appoint Lovewell Blake LLP as independent examiners for the year 2022/23**
Current independent examiners are Lovewell Blake LLP

12. **Close**

Signed:



Colin Poole
Clerk to the Trustee

19th January 2022