

# Haverhill Community Trust

Registered Charity No. 288092



## TRUSTEE MEETING

Minutes of a Meeting of Haverhill Community Trust held on Monday 28<sup>th</sup> January 2019 at 9:30pm at Haverhill Arts Centre, High Street, Haverhill

**Present:**  
Mayor A Brown  
Deputy Mayor J Burns  
M Byrne                      J Mason  
P Fox                          D Roach  
Q Fox                          S Roach  
P Hanlon                      L Smith

**Apologies:**  
A Bramwell                  C Turner  
B Robbins                      W Yang

**Absent:** J Crooks

**In Attendance:** Colin Poole (Clerk to Trustees)

### Welcome:

The Chairman welcomed everyone to the meeting.

### MINUTES:

**HCT 19/01**      **Apologies for absence**  
A Bramwell, B Robbins, C Turner and W Yang had given apologies.

**HCT 19/02**      **Election of Chair of Trustees**  
It was proposed by Q Fox, seconded by D Roach, that Mayor A Brown be elected Chair of Trustees.  
**RESOLVED**

**HCT 19/03**      **Election of Vice-Chair of Trustees**  
It was proposed by P Fox, seconded by D Roach, that J Burns be elected as Vice-Chair of Trustees.  
**RESOLVED**

**HCT 19/04**      **Minutes of previous meeting:**  
it was proposed by L Smith, seconded by P Fox, that the minutes of the meeting held on 21<sup>st</sup> November 2017 be agreed as a true record.  
**RESOLVED**

### ACTION:

- HCT**  
**19/05**      **Matters Arising:**  
There were no matters arising.
- HCT**  
**19/06**      **Adoption of the 2017/18 accounts for Hartseats Ltd**  
It was Proposed by P Hanlon, seconded by L Smith, that the 2017/18 accounts prepared by 1 Accounting Ltd be adopted.  
**RESOLVED**
- HCT**  
**19/07**      **Appointment of Directors of Hartseats Ltd**  
It was proposed by M Byrne, seconded by P Fox, that the Directorships of Mr Patrick Hanlon and Mr Colin Poole continue.  
**RESOLVED**
- HCT**  
**19/08**      **Appointment of Company Secretary for Hartseats Ltd**  
It was proposed by L Smith, seconded by D Roach, that Mr Colin Poole appointment as Company Secretary continues.  
**RESOLVED**
- HCT**  
**19/09**      **Adoption of the 2017/18 Accounts for Haverhill Community Trust**  
It was proposed by J Burns, seconded by P Fox, that the annual report and accounts prepared by the Clerk to the Trustee be adopted.  
**RESOLVED**
- HCT**  
**19/10**      **Closure**  
The Chairman declared the meeting closed at 21.35.

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Chairman

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Date