

Haverhill Community Trust

Registered Charity No. 288092

TRUSTEE MEETING

Held remotely on Monday 21st December 2020 at 7.00pm under regulation 6 of the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020



Present: Mayor J Burns
Deputy Mayor L Smith
A Brown
B Davidson
P Fox
P Hanlon
M Marks
J Mason
E McManus
D Roach
D Smith
A Stinchcombe

Apologies: A Luccarini
L Miller-Jones

Absent: P Firman
J Crooks

In Attendance: Colin Poole (Clerk to Trustees)
Vicky Phillips (Assistant Town Clerk)
Alisha Jenkins (Office Administrator)

Welcome:
The Chairman welcomed everyone to the meeting.

MINUTES:

HCT **Apologies for absence**
20/12 Noted above.

HCT **Election of Chair of Trustees**
20/13 It was proposed by D Roach, seconded by A Brown, that Mayor J Burns be elected Chair of Trustees.
RESOLVED

HCT **Election of Vice-Chair of Trustees**
20/14 It was proposed by E McManus, seconded by D Roach, that Deputy Mayor L Smith be elected as Vice-Chair of Trustees.

ACTION:

RESOLVED

- HCT 20/15** **Minutes of previous meeting:**
It was proposed by E McManus, seconded by D Roach, that the minutes of the meeting held on 27th January 2020 be agreed as a true record.
RESOLVED
- HCT 20/16** **Matters Arising:**
There were no matters arising.
- HCT 20/17** **Adoption of the 2019/20 accounts for Hartseats Ltd**
It was proposed by D Roach, seconded by P Fox, that the 2019/20 accounts prepared by Lovewell Blake LLP be adopted.
RESOLVED
- HCT 20/18** **Appointment of Directors of Hartseats Ltd**
It was proposed by D Roach, seconded by E McManus, that the Directorships of Mr Patrick Hanlon and Mr Colin Poole continue.
RESOLVED
- HCT 20/19** **Appointment of Company Secretary for Hartseats Ltd**
It was proposed by P Hanlon, seconded by D Smith, that Mr Colin Poole appointment as Company Secretary continues.
RESOLVED
- HCT 20/20** **Adoption of the 2019/20 Accounts for Haverhill Community Trust**
It was proposed by L Smith, seconded by P Fox, that the annual report and accounts prepared by the Clerk to the Trustee be adopted.
RESOLVED
- HCT 20/21** **Appointment of Independent Examiner**
It was proposed by B Davidson, seconded by A Stinchcombe that Lovewell Blake LLP be appointed independent examiner.
RESOLVED
- HCT 20/22** **Closure**
The Chairman declared the meeting closed at 19:12.

Chairman

Date